Life Group Childcare Guidelines

Please be respectful of these guidelines. If guidelines are consistently not being followed, the Life Group will be asked to stop using the space for childcare.

Elementary Area

- 1. Confirm with the Connections Director that the Elementary area is available for the time needed unless prior arrangements have already been established.
- 2. Any age children or students may use the Elementary space if supervised by the designated childcare worker.
- 3. No using or touching any of the A/V equipment, remotes, TV's, computers, iPads, or printer.
- 4. The shelfing area behind the check-in counter is off-limits.
- 5. The back classroom and storage room are off-limits.
- 6. All cabinets and closets are off-limits EXCEPT for the cabinet marked Life Groups.
- 7. All snacks, supplies, and games in the Life Group cabinet can be used by any Life Group childcare group.
- 8. Children may use the foosball table and basketball game.
- 9. Do not take any toys/supplies into other kid areas. Leave everything in the room it was found.
- 10. Children and students must clean up all areas and put things back in the way they were found.
- 11. Wipe down tables (and chairs if needed) with cleaning wipes. (Found in the Life Group cabinet)
- 12. Trash should be put into trash cans and if food was involved, crumbs should be swept off the floor to prevent insects
- 13. Adults must check the space after students have cleaned up to confirm the space is cleaned.
- 14. Turn off all lights.
- 15. If any items were damaged, please let Sara Harley, Leann Bednarczyk, or Katee Napier know as soon as possible.
- 16. Any additional questions concerning this space should be sent to Leann Bednarczyk at leann@risechristian.church.

Preschool Area

- 1. Confirm with the Connections Director that the Preschool area is available for the time needed unless prior arrangements have already been established.
- 2. Younger children may use the Preschool space if supervised by the designated childcare worker. Older children may exceed the weight and height requirements of some of the equipment, resulting in injury to the child or damage to the equipment.
- 3. No using or touching any of the A/V equipment, remotes, or TV.
- 4. The storage area behind the stairs is off-limits.
- 5. For needed supplies, snacks, or extra toys/games, please go to the cabinet marked Life Groups in the Elementary area.
- 6. All snacks, supplies, and games in the Life Group cabinet can be used by any Life Group childcare group.
- 7. Young children may use the trampoline and slide.
- 8. Do not take any toys/supplies into other kid areas. Leave everything in the room it was found.
- 9. Children and childcare workers must clean up all areas and put things back in the way they were found.
- 10. Trash should be put into trash cans and if food was involved, crumbs should be swept off the floor to prevent insects.
- 11. Wipe down tables (and chairs if needed) with cleaning wipes. (Found in the Life Group cabinet)
- 12. Adults must check the space after childcare workers have cleaned up to confirm the space is cleaned.
- 13. Turn off all lights.
- 14. If any items were damaged, please let Sara Harley, Heather Hawkins, or Katee Napier know as soon as possible.
- 15. Any additional questions concerning this space should be sent to Heather Hawkins at heather@risechristian.church.

Nursery

- 1. Confirm with the Connections Director that the Nursery is available for the time needed unless prior arrangements have already been established.
- 2. Babies and toddlers may use the nursery if supervised by the designated childcare worker. Older children may exceed the weight and height requirements of some of the equipment, resulting in injury to the child or damage to the equipment.
- 3. No using or touching any of the A/V equipment, remotes, or TV.
- 4. The stairs area is off limits. Please leave the gate up and in place.
- 5. For needed supplies, snacks, or extra toys/games, please go to the cabinet marked Life Groups in the Elementary area.
- 6. All snacks, supplies, and games in the Life Group cabinet can be used by any Life Group childcare group.
- 7. Babies and toddlers may use any of the items in the nursery.
- 8. Do not take any toys/supplies into other kid areas. Leave everything in the room it was found.
- 9. Wipe down tables (and chairs if needed) with cleaning wipes. (Found in the Life Group cabinet)
- 10. Childcare workers must clean up all areas and put things back in the way they were found. Do not rearrange the nursery.
- 11. Trash should be put into trash cans and if food was involved, crumbs should be swept off the floor to prevent insects.
- 12. Adults must check the space after childcare workers have cleaned up to confirm the space is cleaned.
- 13. Turn off all lights.
- 14. If any items were damaged, please let Sara Harley, Heather Hawkins, or Katee Napier know as soon as possible.
- 15. Any additional questions concerning this space should be sent to Heather Hawkins at heather@risechristian.church.